

## 2016-17 Hale School PTA Event Committees

### Chairs coordinate and plan the events. Volunteers are critical for making each one a success!

**PTA Executive Board:** Coordinates and oversees all PTA activities. Makes decisions concerning the distribution of PTA funds. Teams with school staff to identify areas of focus for funding and student support.  
CO-CHAIR: Rachel Walker      rachel\_hale@robandrachel.org  
CO-CHAIR: Stef Thompson      steflenz@gmail.com  
COMMUNICATIONS CHAIR: Amira Holden and Kristin Farrell  
MEMBERSHIP: Anne Krocak  
SECRETARY: Laura Randgaard  
TREASURER: Randy Newton  
ADVISORY: Terri Link

#### **Art Adventure Program/Arty Party/Family Finale at MIA**

**(Winter):** Chair coordinates volunteers and teachers.

**Volunteer duties:** Attend training sessions to learn how to lead children in each classroom in this four week art appreciation program. Volunteers are trained in November for this January program. Arty Party volunteers help with setup and assist kids with various art projects.

#### **ART ADVENTURE CHAIRS:**

Heather Longmore

Marcia Alexander

Amanda Hamilton

#### **ARTY PARTY CO-CHAIRS:**

Molly Timmerman

**Book Fairs (Fundraisers):** Chairs schedule/publicize event and coordinate volunteers, schedule performers and storytellers.

**Volunteer duties:** Run cash registers and set up displays.

#### **Scholastic (September):**

CO-CHAIRS

Mary Francis Freedman

Jeanne Ford

Erin Mitchell

Angela Harki

#### **Hale PTA Event Committee Chairs**

**Barnes and Noble (February):** Chair works with store staff to set up event. Coordinates with music programs for performances.

**Volunteer duties:** assist with sales and set up

CHAIR: Terri Link

**Box Tops for Education (On-going) (Fundraiser):** Chair organizes the collection of General Mills Box Tops, which are redeemed for cash for the school.

CHAIR: Jodi Anderson

**Carnival (November) (Fundraiser):** Chair plans games, activities, and food, coordinates volunteers.

**Volunteer duties:** Staff games, sell food, set up and clean up.

CO-CHAIRS:

Sarah Angerman

OPEN

Volunteer Coordinator: Rosalie & Eddie Blaylark

Food Coordinator: Melanie Faulhaber

**Cartridge Recycling (On-going) (Fundraiser):** Chair boxes up cartridges/cell phones brought in for recycling and arranges FedEx/UPS pick-ups.

CHAIR: Nikki Ostrowski

**Culture Night (Spring):** Chairs plan display booths, activities, music and other entertainment. Promote event and recruit volunteers.

**Volunteer duties:** host country booths, staff game and art stations, set up and clean up.

CO-CHAIRS:

Jen Peterson

Tasha Ness

**Family Dine-Out (On-going) (Fundraiser):** Chair responsible for setting up Hale family dine out events.

CHAIR: Karen Linner

**Food Drive (Spring):** Chair coordinates the collection and distribution of canned and boxed food items within the Hale community.

**Volunteer duties:** gather donations from classrooms, count and sort food items on collection days.

CHAIR: OPEN

**Hale Book Café (Winter):** Chairs coordinates transformation of Media Center into a Book Café where students can check out the latest titles, have a snack and enjoy a good book.

**Volunteer duties:** set up Media Center, read to kids.

CHAIR:

Stephanie Loes

**Hale/Field Directory (Fall):** Chairs collect names, addresses and contact information, prepares electronic file for printing, and distributes printed directory to Hale-Field families.

CO-CHAIRS:

Meagan Retterath

Nicole Starks

**Hale Holiday Helpers (Nov-Dec):** Chairs coordinate collection and distribution of holiday gifts for Hale families in need. Hale families and community businesses donate gifts.

**Volunteer duties:** check-in donations, wrap gifts, distribute gifts.

CO-CHAIRS:

Meggen Lindsay Berlute

Lindsey Daugherty

**Landscape (Fall, Spring):** Chairs coordinate volunteers to carry out a comprehensive landscape plan for the entire school grounds as well as integrating natural environments into the school curriculum.

**Volunteer duties:** rake, prune plants, plant and water trees

CO-CHAIRS:

Cindy Goehring

Annie Elasky

Nicole Starks

Kim Holen

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**Let's ROT** (Recycling Organic Trash): Supply Chair cleans aprons, and refills ROT table cleaner. Volunteer Coordinator schedules parent volunteers for each lunch shift. Recycling and composting significantly reduces school's trash bill!

**Volunteer duties:** take monthly or weekly shift to help kids with recycling and composting at the end of their lunch.

Supply Chair:

OPEN

Volunteer Coordinator: Katie Lang

**Lost and Found:** Chairs tidy up the lost and found items. Bag up unclaimed items monthly and donate to area organizations.

Chair: OPEN

**No-Sale Fundraiser (Fall-Winter):** Chairs publicize event and solicit monetary donations from Hale and Field families. Monitors and communicates donation amounts. Coordinates with PTA.

CO -CHAIRS:

Trish Hanson

Melanie Faulhaber

**Open Gym Night/MOVE Nights (Fall and Spring):** Chair plans and promotes events.

**Volunteer duties:** Help set-up and clean-up gym and park. Facilitate kick ball games for older kids.

CHAIR:

Kim Holen

**Plant sale (Spring) (Fundraiser):** Chairs set up online ordering system, coordinate with greenhouse, and organize distribution of purchases. **Volunteer duties:** sort orders on distribution day

**Picture Day (Fall):** Chair plans and supervises picture day for Hale students and staff with photographer.

**Volunteer duties:** Chaperone kids, comb hair.

CO-CHAIRS: Chau Johnson

**Read-A-Thon (Fall):** Chairs plan and organize reading events throughout October, recruit volunteers.

**Volunteer duties:** Read in classrooms.

CO-CHAIRS: Amber Newton

Abbey Weis

**School Picnic (Spring):** Chairs plan and order food for this family event at the school. Picnic is held the same evening as the Science Fair.

**Volunteer duties:** set up and cleanup, sell food

CO-CHAIRS:

Terri Link

**Science Fair (Spring):** Chairs organize and plan the Science Fair in conjunction with Hale teachers. Fair is held the same evening as the school picnic.

**Volunteer duties:** set up and clean up.

CO-CHAIRS:

Greta Wicker

Rody Lundgren

**Spirit Wear (Fall) (Fundraiser):** Chairs works with vendor, design products, take orders and distribute Hale/Field T-shirts, sweatshirts and hoodies.

**Volunteer duties:** help distribute purchases to families.

CO-CHAIRS:

Katie Kelley

Angela Harki

**Staff Appreciation Dinner/Luncheon:** Chairs plan events, recruit volunteers and solicits food donations for these annual staff luncheons.

**Volunteer duties:** bring in food, set up and clean up.

CHAIR (Fall): Jeanne Ford

CHAIRS (Spring): Lynn Tews

Anne Jensen

**Teacher Appreciation:** Plan events and activities to show our appreciation for the Hale teachers throughout the year. Recruit volunteers to help with the activities through time, donations, and promoting.

CO-CHAIRS:

Greta Wicker

Suze Nelson

Abbey Weis

**Welcoming New Families (Summer):** Chairs promote events to new families, coordinate playground meet-and-greet events.

**Volunteer duties:** set up, clean-up, and welcome families.

Co-CHAIRS:

Nicole Starks

Meagan Retterath

Abbey Weis

**Website (On-going):** Keeps information on the Hale Website up to date.

CHAIR:

Josh Klun

**Wellness Committee (ongoing):** Chair plans activities and events that promote a healthy lifestyle; works with staff to increase physical activity and outdoor time for the students. Events include: Twin Cities Marathon, Rope Power, Walk and Bike to School days and Safety Days

**Volunteer duties:** coordinate Hale teams for events, handout stickers to bikers/walkers, escort students on Walking Days.

CO-CHAIRS:

Lori Kaufman

Brooke Darst Rice

**Yearbook (On-going):** Organizes school photos, publicizes, takes orders and works with a printing company to produce a yearbook.

CHAIRS:

Mike Lieb

#### CALL AND GET INVOLVED

Committee Chairs and Board members are happy to talk with you about how to get involved and to answer any questions.

You may be wondering about what's a good fit for you, what's available for working parents or parents with young ones at home, or a specific time commitment for an event/committee. PLEASE CONTACT US!

#### Hale PTA Event Committee Chairs