

HalePTA



Subject: PTA Board Meeting Minutes
Meeting Date: February 3, 2009
Meeting Location: Hale School Office
Attendees: Margaret Miller, Diana Curtis, Jennifer Gale
Co-Chair Treasurer Secretary

Kris Davis
Communications Chair

Next PTA Board Meeting: Tuesday, March 3, 2009. Hale School Office, 7:30 a.m.

Treasurer's Report:

1. Diana Curtis distributed updated cash flow and budgets.
2. Financials – Since there is not a large capital enhancement request this year we discussed spending a portion of the funds on; PTA Banners, new coffee pots, and back drop for the display cases.
3. We will be sending out a reminder to the teachers that have not used their classroom stipend.

General Business:

1. Next Hale/Field Foundation meeting is scheduled for Wednesday, February 4th.
2. Margaret has made all the arrangements for the Movie/Popcorn night
3. The B&N book fair is Friday February 6th. We have decided to take the proceeds in cash rather than in B&N gift cards.
4. We discussed the opportunity to offer scholarships to 4th graders that can not afford a yearbook.
5. Kris Davis is working on the guide book/job descriptions for the chair positions
6. Family Involvement Day is Monday, February 9th. PTA will be providing coffee and donuts in the cafeteria. We will also be at each of the entrance doors asking parents to sign in.

New Business:

1. We are in the process of planning a PTA Q&A for the fall registration day this spring.
2. We will send out an invitation with the registration paperwork.

We will be holding a separate 2010 planning meeting at the end of February to discuss:

- Open chair positions
- PTA board positions
- Items for the school calendar
- 2009-2010 school directory
- Recruiting parent talent