

# HalePTA



**Subject:** PTA Board Meeting Minutes  
**Meeting Date:** February 3, 2009  
**Meeting Location:** Hale School Office  
**Attendees:** Margaret Miller, Diana Curtis, Jennifer Gale  
Co-Chair Treasurer Secretary

Kris Davis  
Communications Chair

Next PTA Board Meeting: Tuesday, March 3, 2009. Hale School Office, 7:30 a.m.

## **Treasurer's Report:**

1. Diana Curtis distributed updated cash flow and budgets.
2. Financials – Since there is not a large capital enhancement request this year we discussed spending a portion of the funds on; PTA Banners, new coffee pots, and back drop for the display cases.
3. We will be sending out a reminder to the teachers that have not used their classroom stipend.

## **General Business:**

1. Next Hale/Field Foundation meeting is scheduled for Wednesday, February 4<sup>th</sup>.
2. Margaret has made all the arrangements for the Movie/Popcorn night
3. The B&N book fair is Friday February 6<sup>th</sup>. We have decided to take the proceeds in cash rather than in B&N gift cards.
4. We discussed the opportunity to offer scholarships to 4<sup>th</sup> graders that can not afford a yearbook.
5. Kris Davis is working on the guide book/job descriptions for the chair positions
6. Family Involvement Day is Monday, February 9<sup>th</sup>. PTA will be providing coffee and donuts in the cafeteria. We will also be at each of the entrance doors asking parents to sign in.

## **New Business:**

1. We are in the process of planning a PTA Q&A for the fall registration day this spring.
2. We will send out an invitation with the registration paperwork.

We will be holding a separate 2010 planning meeting at the end of February to discuss:

- Open chair positions
- PTA board positions
- Items for the school calendar
- 2009-2010 school directory
- Recruiting parent talent