



## MONTHLY BOARD MEETING

January 8, 2013

Next Meeting: February 12, 2013

### BOARD MEMBERS

- Jen Buss, Co-Chair
- Cathe Brandt, Co-Chair
- Melanie Faulhaber, Communications
- Lisa McCulloch, Secretary
- Evelyn Blum, Advisor
- Eddie Blaylark, Membership
- Diana Curtis, Treasurer
- Erin Rogers, Treasurer-Elect

### Meeting called to order: 7:25am

1. Financial Review
2. Stipends/RFFs
3. Hale & Field PTAs will split the golden ticket money from Give to the Max Day 50/50
4. Passport Night
  - Co-chairs needed to organize event
  - C. Brandt will check with J. Alm about her participation interest
  - Board discussed cancelling for this school year, possibly restructuring for 2014
5. School Choice Fair at the Convention Center January 12, 2013
  - L. McCulloch was asked to take new photos of daily life at Hale and create new display boards for the School Choice Fair
  - M. Faulhaber available in the morning if L. Pang would like PTA representation
6. Hale PTA Board T-shirts
  - J. Buss will research options
  - L. McCulloch to check w/2nd Grade team about vendor they used for sweatshirts
7. February 13, 2013 is Historical Perspectives (P. Regan, organizer)
  - C. Brandt suggested to admin to plan Bring Your Parent to School Day on 02.13
  - Have not heard back from admin
  - PTA offered to provide refreshments for parents
8. Brainstorm: Hale information folders for incoming families (K and non-K)
  - Hale school welcome letter
  - PTA welcome letter
  - Calendar/Handbook
  - Community Highlights

- HDPL information
- Mpls Kids information
- Community Ed. information

9. \$50.00 Volunteer stipend clarification for Mrs. Wisniewski

10. Carnival update: still need receipts

11. Spirit Wear update: still need receipts; delay with General Sports

12. Large Forum revisited (Thursday, April 11)

- April Large Forum will be PTA Board Meeting format
- Special Topic: Tutoring Options
- L. McCulloch to collect options for presenting
- D. Curtis to prepare budget for presentation (wrap up)
- L. Pang to prepare Math presentation

13. Investigation of Hale facebook page

- Tom McCulloch found Hale Community School facebook page
- No evidence of owner of page
- L. Pang to investigate on district level

14. Parkway Pizza's Hale night is 1<sup>st</sup> Tuesday of every month

- Parkway will cut Hale PTA a check for all proceeds at end of year
- M. Faulhaber to create email reminder blast to go out Monday, February 4

15. Questions about procedures if bullying is suspected

- L. Pang explained procedure at Hale if bullying is suspected or reported
- Parents hearing any information should call school

16. Current and Upcoming Events

- Rollerskating Party: January 19, 4:30-6:30pm (M. Faulhaber, email blast Jan 17)
- Barnes & Noble Book Fair: February 1 (Wed Folder piece due Jan 29; M. Faulhaber, email blast Jan 31)
- Timberwolves Game: February 2, 7pm (M. Faulhaber, email blast Jan 31)
- Yearbook: order deadline is January 25 (C. Brandt to ask Janine for any update; M. Faulhaber to call Mike Leib about communication)
- Book Café: February 4-8
- Arty Party

**Meeting adjourned: 8:45am**

2012-2013  
Request for Funds

#	Date	Date rec'd	requestor	Payee	Description	Amount Requested	Amnt Paid	Approved?	Who has it	Paid	Date Paid	Notes
1	9/11/2012	9/11/2012	Jen Buss	Jen Buss	Open House Hospitality	\$87.15	\$87.15	yes	Erin	6901	9/19/2012	Hospitality
2	9/11/2012	8/20/2012	Chasu Lo	Time for Kids Weekly Reader	Weekly Readers 3rd grade	\$630.00	\$630.00	yes	Erin	6930	10/15/2012	School Funding
3	9/11/2012	9/11/2012	Barb Snyder	Hale School	First in Math	\$2,011.52	\$2,011.52	yes	Erin	6902	9/19/2012	First In Math funding
4	9/11/2012	9/11/2012	Larissa Parr	Gopher	PE Equipment using Timberwolves profit	\$1,250.11		yes	Erin	6912	9/25/2012	PE Equipment
5	9/11/2012	9/11/2012	Mary Rice	Time for Kids Weekly Reader	Weekly Readers 1st grade	\$530.40	\$530.40	yes	Erin	6903	9/19/2012	School Funding
5	9/11/2012	9/11/2012	Mary Rice	Scholastic	Scholastic News 1st grade	\$140.25	\$140.25	yes	Erin	6904	9/19/2012	School Funding
6	9/11/2012	9/11/2012	Jeanne Anderson	Scholastic	Scholastic News 2nd grade	\$528.52	\$528.52	yes	Erin	6906	9/19/2012	School Funding
7	9/11/2012	9/11/2012	Mary Rice	Mary Rice	Supplies for Classroom & rug cleaning	\$200.00	\$200.00	yes	Erin	6907	9/19/2012	Stipend
8	9/11/2012	9/11/2012	Becky Nicholson	Becky Nicholson	Grade Level supplies - 1st grade	\$184.76	\$184.76	yes	Erin	6908	9/19/2012	Grade Level Stipend
9	9/11/2012	9/11/2012	Guy Rybarczyk	Guy Rybarczyk	Grade Level supplies - 2nd grade	\$184.76	\$184.76	yes	Erin	6909	9/19/2012	Grade Level Stipend
10	9/11/2012	9/11/2012	Becky Nicholson	Becky Nicholson	Supplies for Classroom	\$129.23	\$129.23	yes	Erin	6910	9/19/2012	Stipend
11	9/11/2012	9/11/2012	Patty Brefle	Patty Brefle	Supplies for Classroom	\$200.00	\$200.00	yes	Erin	6911	9/19/2012	Stipend
12	9/26/2012	9/26/2012	Cindy Goehring	Bjorklund Companies	Landscape - ball field	\$1,200.00	\$1,200.00	yes	Erin	6915	9/26/2012	Landscape Funds
13	10/9/2012	4/24/2012	Shellagh Johnson	Hale School	Accelerated Reader (subscription thru 12/15)	\$6,907.95	\$6,907.95	yes	Erin	6931	10/15/2012	School Funding
14	10/9/2012	9/28/2012	Jeanne Wiestling		Additional funds for STEM program	\$1,038.60						
15	10/9/2012	10/6/2012	Diana Curtis	Field PTA	Large Forum reimbursements	\$149.72	\$149.72	yes	Erin	6921	10/15/2012	
16	10/9/2012	10/8/2012	Melanie Faulhaber	Melanie Faulhaber	Postage for No Sale Fundraiser	\$265.60	\$265.60	yes	Erin	6922	10/15/2012	Fundraising Expense- No Sale
17	10/9/2012	10/9/2012	Melanie Faulhaber	Minuteman Press	Envelopes and letters printed for No Sale	\$177.16	\$177.16	yes	Erin	6923	10/15/2012	Fundraising Expense- No Sale
18	10/9/2012	9/4/2012	Kristi Alman	2nd Grade Team	BrainPop subscription	\$1,500.00	\$2,095.00	yes	Erin	PTA Card	11/29/2012	
19	10/9/2012	9/18/2012	Deanna Diebold	Deanna Diebold	Supplies for Carnival	\$579.13	\$579.13	yes	Erin	6924	10/15/2012	Fundraising Expense - Carnival
20	10/9/2012	9/17/2012	Rachel Green	Rachel Green	Supplies for Classroom	\$80.98	\$80.98	yes	Erin	6925	10/15/2012	Stipend
21	10/9/2012	9/14/2012	Heather Schepman	Heather Schepman	Aprons for ROT	\$91.69	\$91.69	yes	Erin	6926	10/15/2012	Program Expense - R.O.T.
22	10/9/2012	9/14/2012	Jen Buss	Jen Buss	Lunch Totes	\$51.45	\$51.45	yes	Erin	PTA Card	9/14/2012	
23	10/9/2012	10/1/2012	Jeanne Anderson	Jeanne Anderson	Supplies for Classroom	\$197.61	\$197.61	yes	Erin	6927	10/15/2012	Stipend
24	10/9/2012	9/26/2012	Venke Bjerkness	Venke Bjerkness	Supplies for Classroom	\$200.00	\$200.00	yes	Erin	6928	10/15/2012	Stipend
25	10/9/2012	9/13/2012	Jayne Waller	Jayne Waller	Supplies for Classroom	\$103.83	\$103.83	yes	Erin	6929	10/15/2012	Grade level Stipend
26	10/9/2012	9/28/2012	Mike Lieb	Jostens Inc.	1st W.I.P. deposit yearbook	\$3,518.00	\$3,518.00	yes	Erin	6932	10/15/2012	Fundraising Expense - Yearbooks
27	10/9/2012	10/8/2012	Eddie Blaylark	MN PTA	21 memberships	\$131.25	\$131.25	yes	Erin	6933	10/15/2012	Operating Expense - PTA memberships
28	10/9/2012	9/12/2012	Julie Walter	Lakeshore	Rug for room 204	\$445.55	\$445.55	yes	Cathe	PTA Card	10/21/2012	Classroom stipend (\$100 ea. VanValkenberg & Walter)
29	11/13/2012	11/13/2012	Kristi Alman	Kristi Alman	Supplies for Classroom	\$71.45	\$71.45	yes	Erin	6951	11/16/2012	Classroom stipend
30	10/31/2012	10/31/2012	Rosalie Blaylark	Timberwolves	remainder of ticket purchase for 22/13 game	\$6,400.00	\$6,400.00	yes	Erin	6939	11/12/2012	Program Expense - Timberwolves
31	11/4/2012	11/13/2012	Shellagh Johnson	Shellagh Johnson	supplies for Media Center, media stipend	\$23.00	\$23.00	yes	Erin	6952	11/16/2012	Classroom stipend
32	11/9/2012	11/13/2012	Trish Hanson	Trish Hanson	No Sale posters	\$16.17	\$16.17	yes	Erin	6948	11/16/2012	Program Expense- No Sale Fundraiser
33	10/15/2012	11/13/2012	Missy Line	Scholastic Book Fairs	remaining balance for bookfair expenses	\$823.20	\$823.20	yes	Erin	6949	11/16/2012	Program Expense- Scholastic Book Fair
34	10/29/2012	11/13/2012	Jen Buss	Staples	paper for door signs	\$11.25	\$11.25	yes	Erin	PTA Card	11/16/2012	
35	11/10/2012	11/13/2012	Jen Buss	Cub Foods	Ice Cream for Root Beer Floats and bags for popcorn	\$23.04	\$23.04	yes	Erin	PTA Card	11/16/2012	Program Expense- Carnival (food)
36	11/12/2012	11/13/2012	Jen Buss	Party City, Walgreens, Target, Sally Beauty Supply,	supplies for Carnival, hair salon	\$427.02	\$427.02	yes	Erin	PTA Card	11/16/2012	Program Expense- Carnival (hair salon)
37	11/12/2012	11/13/2012	Lynda Kelly	ChildsWorkChildsPlay.com	materials for social skills instruction	\$92.24	\$92.24	yes	Erin	6950	11/16/2012	Classroom stipend
38	11/12/2012	11/13/2012	Mary Rice	Mary Rice	supplies for classroom	\$50.00	\$50.00	yes	Erin	6945	11/16/2012	Classroom stipend- extra volunteer stipend
39	11/1/2012	11/13/2012	Joleen Dresbach	Joleen Dresbach	post office charge for mailing boxtops	\$8.01	\$8.01	yes	Erin	6946	11/16/2012	Program expense- Bxtops
40	10/30/2012	11/13/2012	Guy Rybarczyk	Guy Rybarczyk	citizenship award hats	\$162.00						
41	10/29/2012	11/13/2012	Jayne Waller	Jayne Waller	supplies for classroom	\$200.00	\$200.00	yes	Erin	6947	11/16/2012	Classroom stipend
42	10/11/2012	11/13/2012	Kristine Northrup	Kristine Northrup	supplies for teacher invitations, copies	\$33.48	\$33.48	yes	Erin	6942	11/16/2012	Program Expense- Scholastic Book Fair
43	10/25/2012	11/13/2012	Jeanne Anderson	Hale School	scholarships (9) for field trip to raptor center (\$9 per student)	\$81.00	\$81.00	yes	Erin	6943	11/16/2012	Scholarship Request
44	10/17/2012	11/13/2012	Shellagh Johnson	Shellagh Johnson	hooks for hallway art	\$26.03	\$26.03	yes	Erin	6944	11/16/2012	Classroom stipend
45	10/11/2012	11/13/2012	Marion Louck	Marion Louck	supplies for grade level	\$200.00	\$200.00	yes	Erin	6940	11/16/2012	Grade Level Stipend
46	11/9/2012	11/13/2012	Erin Rogers	Wings Financial	Cash for cash drawers, Carnival	\$160.00	\$160.00	yes	Erin	cash withdrawl	11/16/2012	Program Expense- Carnival
47	10/24/2012	11/13/2012	Jenny Alm	Kidz Time Rental	2 jump houses for Carnival	\$458.00	\$458.00	yes	Erin	6936	11/16/2012	Program Expense- Carnival
48	11/6/2012	11/13/2012	Deanna Diebold	Scott Nichols	Balloon artist - Carnival	\$150.00	\$150.00	yes	Erin	6935	11/16/2012	Program Expense- Carnival
49	11/6/2012	11/13/2012	Deanna Diebold	David Zander	Caricature artist - Carnival	\$75.00	\$75.00	yes	Erin	6934	11/16/2012	Program Expense- Carnival
50	11/6/2012	11/13/2012	Deanna Diebold	John Petron	Police Officer - Carnival	\$120.00	\$120.00	yes	Erin	6937	11/16/2012	Program Expense- Carnival
51	11/16/2012	11/10/2012	Betsy Chastain	Diamond Lake Rentals	Carnival food equipment rental	\$229.28	\$229.28	yes	Erin	6938	11/10/2012	Program Expense- Carnival
52	12/9/2012	12/11/2012	Lisa McCulloch	Lisa McCulloch	Hale Holiday Helper Donations to purchase gifts	\$570.00	\$570.00	yes	Erin		12/16/2012	HHH donations for gift purchases
53	12/3/2012	12/11/2012	Teresa Wisniewski	Teresa Wisniewski	classroom stipends (am & pm kindergarten)	\$400.00	\$400.00	yes	Erin	6960	12/16/2012	Classroom stipend
54	12/10/2012	12/11/2012	Diana Curtis	Minuteman Press	Directory costs: Hale (600 x \$1.48=\$888.12) Field (\$25x\$1.48=\$377.00)	\$1,663.12	\$1,663.12	yes	Erin	6961	12/16/2012	School Directories
55	11/ /2012	12/11/2012	Christine Carney	Christine Carney	Read-A-thon expenses	\$44.37	\$44.37	yes	Erin	6962	12/16/2012	Read-A-thon expenses: prizes for winning grade
56	12/4/2012	12/11/2012	Cathe Brandt	Cub Foods	treats for symphony players	\$18.55	\$18.55	yes	Erin	PTA Card	12/4/2012	Treats for Symphony players
57	12/6/2012	12/11/2012	Missy O'Neil	Missy O'Neil	Supplies for Classroom	\$172.67	\$184.67	yes	Erin	6957	12/16/2012	updated total with sales taxes paid for reimbursement
58	12/ /2012	12/11/2012	Kristi Alman	Kristi Alman	Supplies for Classroom	\$140.17	\$145.06	yes	Erin	6958	12/16/2012	updated total with sales taxes paid for reimbursement
59	1/3/2013	1/8/2013	Shellagh Johnson		Camera for classroom #214	\$90.00		yes	Erin			

2012-2013  
Request for Funds

#	Date	Date rec'd	requestor	Payee	Description	Amount Requested	Amnt Paid	Approved?	Who has it	Paid	Date Paid	Notes
60	1/8/2013	1/8/2013	Denise Cronin	MSP Transportation Services	Field trip busses for Art Adventure	\$851.50	\$851.50	yes	Erin	6959	1/19/2013	buses for Art Adventure (4)
61	12/5/2012	1/8/2013	Betsy Chastain	Fat Lorenzos	Pizzas for Carnival	\$500.00	\$500.00	yes	Erin	6965	1/19/2013	\$787 retail price discounted to \$500
62	12/5/2012	1/8/2013	Betsy Chastain	Betsy Chastain	Ice for carnival food (Ace Ice)	\$75.00	\$75.00	yes	Erin	6964	1/19/2013	Ice for pop's at carnival
63	12/5/2012	1/8/2013	Betsy Chastain	Betsy Chastain	Beverages, condiments for chili, apple sundae items	\$311.89	\$311.89	yes	Erin	6963	1/19/2013	Reimbursement for beverages, condiments for chili, apple sundae items

**2012-2013  
Classroom Stipends**

	TEACHER	Classroom	Stipend	Amt Spent	Amt Spent	Amt Spent	Amt Spent	Total Available Balance	Volunteer Stipend Available	Volunteered?
Kindergarten	JULIE OLSON	103	\$ 200.00					\$ 250.00	\$ 50.00	yes
	TERESA WISNIEWSKI AM	117A	\$ 200.00	\$ 200.00				\$ -	\$ -	
	TERESA WISNIEWSKI pm	117P	\$ 200.00	\$ 200.00				\$ -	\$ -	
	JENNIFER SMITH	115	\$ 200.00					\$ 250.00	\$ 50.00	yes
	MELANIE MATHIOWETZ	101	\$ 200.00					\$ 200.00	\$ -	
	<b>GRADE LEVEL</b>		\$ 200.00					\$ 200.00		
1st gr.	BECKY NICHOLSON	202	\$ 200.00	\$ 129.23				\$ 70.77	\$ -	
	JULIE WALTER	204	\$ 200.00	\$ 100.00				\$ 100.00	\$ -	
	MARY RICE	206	\$ 200.00	\$ 200.00	\$ 50.00			\$ -	\$ 50.00	yes
	SARAH VAN VALKENBURG	208	\$ 200.00	\$ 100.00				\$ 100.00	\$ -	
	CINDY MEHLHORN/ANA AREVALO	214	\$ 200.00					\$ 200.00	\$ -	
	<b>GRADE LEVEL</b>		\$ 200.00	\$ 184.76				\$ 15.24		
2nd gr.	KRISTI ALMAN	107	\$ 200.00	\$ 71.45	\$ 145.06			\$ 33.49	\$ 50.00	yes
	JEANNE ANDERSON	201	\$ 200.00	\$ 197.61				\$ 2.39	\$ -	
	MISSY O'NEIL	203	\$ 200.00	\$ 184.67				\$ 65.33	\$ 50.00	yes
	JAYNE WALLER	207	\$ 200.00	\$ 200.00				\$ 50.00	\$ 50.00	yes
	GUY RYBARCZYK	216	\$ 200.00					\$ 200.00	\$ -	
	<b>GRADE LEVEL</b>		\$ 200.00	\$ 184.76				\$ 15.24		
3rd gr.	JOSH BLISS	104	\$ 200.00					\$ 200.00	\$ -	
	LORETTA MAIN	108	\$ 200.00					\$ 200.00	\$ -	
	MARION LOUCK	112	\$ 200.00					\$ 200.00	\$ -	
	CHASU LO	114	\$ 200.00					\$ 250.00	\$ 50.00	yes
	PATTY BREFFE	116	\$ 200.00	\$ 200.00				\$ -	\$ -	
	<b>GRADE LEVEL</b>		\$ 200.00	\$ 200.00				\$ -		
4th gr.	VENKE BJERKNES	211	\$ 200.00	\$ 200.00				\$ 50.00	\$ 50.00	yes
	CARA CROONQUIST	213	\$ 200.00					\$ 200.00	\$ -	
	LAURIE HOLM	215	\$ 200.00					\$ 250.00	\$ 50.00	yes
	EVELYN TAPIA	217	\$ 200.00					\$ 250.00	\$ 50.00	yes
		<b>GRADE LEVEL</b>		\$ 200.00				\$ 200.00		
Autism	RACHEL GREEN	111	\$ 200.00	\$ 80.98				\$ 119.02	\$ -	
	MICHELE GLYNN	109	\$ 200.00					\$ 200.00	\$ -	
Specialties	DENISE CRONIN	ART	\$ 200.00					\$ 200.00	\$ -	
	PATTI REGAN	MUSIC	\$ 200.00					\$ 200.00	\$ -	
	LARISSA PARR	PHY. ED	\$ 200.00					\$ 200.00	\$ -	
	ASHLEY RUDD	PHY. ED	\$ -					\$ -	\$ -	
	SHEILAGH JOHNSON*	MEDIA	\$ 200.00	\$ 23.00	\$ 26.03			\$ 150.97	\$ -	
			\$ 7,000.00				\$ 2,877.55	\$ 4,622.45		
Academic Support	<b>RESOURCE GROUP</b>						\$ 92.24			
Academic Support	DANIEL ANDERSON	102	\$ 100.00					\$ 100.00	\$ -	
Social Worker	BECKY WOOD		\$ 100.00					\$ 100.00	\$ -	
Special Ed	LYNDA KELLEY/KRISTEN LINDE		\$ 100.00	\$ 92.24				\$ 57.76	\$ 50.00	yes
Speech	LORRAINE WEITZ		\$ 100.00					\$ 100.00	\$ -	
			\$ 500.00				\$ 92.24			
	Stipends Budgeted		\$ 7,500.00	Total Stipend Spent		\$ 2,969.79	stipend balance remaining	\$ 5,080.21		
	Total Volunteer Stipends Available		\$ 550.00							
	<b>TOTAL STIPENDS PROJECTED</b>		\$ 8,050.00							