



BOARD MEETING MINUTES

March 12, 2013

Next Meeting: April 9, 2013

BOARD MEMBERS PRESENT

- Jen Buss, Co-Chair
- Cathe Brandt, Co-Chair
- Melanie Faulhaber, Communications
- Eddie Blaylark, Membership
- Diana Curtis, Treasurer

BOARD MEMBERS ABSENT

- Lisa McCulloch, Secretary
- Evelyn Blum, Advisor
- Erin Rogers, Treasurer-Elect

Meeting called to order – 7:30am

1. Financial Review –
2. Stipends/RFFs -
 - Lynda Kelly - \$50 for Voluteer hours
 - Christine Cosentino - \$58.82 for Arty Party
 - Julie Tanner Fischer - \$50.47 for Arty Party
 - Easter Beasley - \$893.00 for MOA Patrol Trip
3. Introduce new board members up for election – Rachel Walker for Co-Chair & Meggen Berlute for Membership
4. Announced that Helene Gauthier is the new Community Education Coordinator
5. PTA Convention April 27th & 28th– Cathe Brandt to attend. Rachel Walker (nominee for Co-Chair) to attend for at least part of the day. Jen Buss will look into going. Early sign up deadline is April 20th. Cathe will use PTA Debit card to register for them.
6. PTA representation on Site Council Board
 - Per the Site Council By-Laws, PTA has a vote
 - It is proposed that a PTA Board member will represent the PTA for each meeting. Eddie will be at the March 19th meeting. Melanie will try to attend the April meeting.
 - Site Council meetings for rest of this school year -
 - i. March 19, 3:30pm – Eddie to represent
 - ii. April 16, 3:30pm – Melanie may try to represent
 - iii. May 21, 2013
7. Author Visit: David LaRochelle

- October 10, 2013
- \$800 for 5 sessions, 1 session per grade
- Grant for Foundation funding completed, Lillie signed off
- Present to Foundation March 19, 2013
- Goal: Foundation funds event, PTA provides publicity
- PTA will identify a committee of a few people to manage the event.

8. Board Chair Position Duties

- Cathe handed out current list of duties for each position
- Chairs to update their position duties and return to Cathe
- The PTA Board Handbook is a good resource that should be updated

9. Board voted and approved to give PE up to 10 scholarships (\$150) for the Get In Gear 2K Race

10. Subcommittee will get together to discuss the policy for handling requests for events – no work was done since last PTA Board meeting.

11. Jen presented a draft of the New Family Welcome Letter. This letter will be included with the letter from Hale School. It has been requested that the Playground Night information go on the back of the letter as well in the information sent out from the School office. It was also requested that helpful pointers for kindergarten families be listed in bullet points on the back. Cathe and Rachel will work on the bullet points.

12. Rug Cleaning update: Machine was rented for \$48. 6 rugs were cleaned for 2nd grade. Cathe to submit the expense to Lillie and Barb for reimbursement. \$200 was set aside for this per Lillie.

13. Bridge to Field: Jen has reached out to Wendy Wolff. Wendy will attend the PTA meeting on April 11th to explain the schedules and talk about the school. Ruth LeMay is also interested in talking about the music program at Field. April 25th is the 4th graders field trip to Field school during the day as well as a Parent information meeting that night. Jen and Diana will find out information if school tours will be offered to parents during the day.

14. Hale PTA Facebook update/discussion. Cathe met with the Burroughs PTA President. The PTA links to various sites. They update once a week. There is one administrator but the PTA President can also edit the site. It was discussed that the Hale PTA should focus on getting the PTA site updated before venturing out to yet another site. Diana will talk to the interested person for Facebook to see if there is interest in updating the PTA page on the school website prior to setting up a Facebook site.

15. School-wide PTA monthly meeting: Thursday, April 11, 2013. Currently the agenda is the budget (where money has been spent and a preliminary view of next year), Field information, elections of Board members, overview of events during the year and discussions of volunteer opportunities along with open positions.

16. Current and Upcoming Events

- Plant Sale: Orders forms were pushed out a week. Now to go home Wednesday, March 20.
- Move Nights: 1-2 grades on March 14, 3-4 grades on March 21
- Food Drive
- Science Fair
- School Picnic
- Twins' Game

Meeting Adjourned – 8:45am