



MONTHLY BOARD MEETING MINUTES

Meeting Date: October 9, 2012

Meeting Location: Mpls Kids Kindergarten Classroom

Next Meeting: November 13, 2012

BOARD MEMBERS – All in attendance

- Jen Buss, Co-Chair
- Cathe Brandt, Co-Chair
- Melanie Faulhaber, Communications
- Lisa McCulloch, Secretary
- Evelyn Blum, Advisor
- Eddie Blaylark, Membership
- Diana Curtis, Treasurer
- Erin Rogers, Treasurer-Elect

Meeting called to order: 7:20am

1. Financial Review: Request for Funds and Stipends (see attached document)
2. Website Update
 - D. Curtis updated PTA pages: chairs, new current events page, calendar
3. Directory Update: On-line and Paper Copies
 - On-line Directory now available for use
 - D. Curtis will create blurb about registering for on-line directory for newsletter
 - D. Curtis gave overview of cost breaks, data for ordering paper copies
 - Paper copy questions: how many do we print? do we collect money for copies?
 - Paper copies scheduled for late November print
4. Book Budget for Media
 - D. Curtis recommended we see profit from Scholastic Book Fair before decision
5. Purchasing iPads for 4th Graders
 - Motion to Approve: D. Curtis
 - Second: L. McCulloch
6. Purchasing for STEMS
 - E. Blum to talk to Jeanne Wiestling about using fewer “tackle boxes” for storage; will reduce cost needs
7. No Sale Update
 - M. Faulhaber reported everything on schedule to begin Nov. 1, end Nov. 30
 - Give to the Max day is November 15
 - Mailing is ready to go
 - Still searching for a corporate sponsor

8. Kindergarten Survey
 - M. Faulhaber to draft
 - Board brainstormed more content for survey, focusing on the participation in morning coffee and awareness of PTA newsletters and email blasts
9. Plans for buying paper
 - 1-2 PTA board members will ask to attend Team Leader Meetings and Grade Level Meetings to check in with teachers and staff about their resources, needs, wants
 - C. Brandt to contact team leaders about meeting schedules
10. Bullying Prevention Large Forum Review; Second Step
 - Very poor attendance at Large Forum
 - L. Pang explained Second Step program in her letter to Hale community
11. Bus Cost Update
 - Cost of buses for 4th grade field trip seemed exceptionally high
 - L. McCulloch began comparison of costs with another bus company
 - D. Curtis and V. Bjerckness realized there had been confusion in ordering the buses: 4 buses had been booked for field trip instead of 2 buses, causing the price increase
 - Cost of district buses for field trips has not increased significantly
12. School and PTA emails/phone calls
 - Will focus on bi-monthly newsletter emails
 - Only send phone messages and email blasts when necessary
13. Kids' Voting (Will Howell, contact)
 - Will not participate in Kids' Voting this year
14. Coordination of paper-copy newsletters to 34 families that don't access it via web
 - C. Brandt will talk to Amira Holden about possibility of making text-only version available by Monday night
 - C. Brandt to facilitate copies and distribution on Tuesday for Wednesday folders
15. PTA/Site Council/Foundation meeting
 - Ryan Sandell from Site Council is coordinating
 - Will possibly schedule for November
16. Current and Upcoming Events for October and November
 - Read-a-Thon
 - Status: in progress, on schedule
 - Carnival, November 10, 2012
 - Status: on schedule

- Spirit Wear
Status: M. Faulhaber will reach out to committee
- Family Dine Out at Noodles, Highland Park, Tuesday, October 9, 2012
Status: on schedule
- Family Dine Out, Davanni's, Richfield
Status: on schedule
- No Sale Fundraiser
Status: Set to begin November 1, 2012 – on schedule
- Staff Dinner: Tuesday, October 15 during conferences
Status: J. Buss to organize
- Box Tops
Status: on schedule
- Hale Holiday Helpers
Status: on schedule, Volunteer Forms going home in Oct 24 Wed. folders

**2012-2013
Request for Funds**

#	Date	Date rec'd	requestor	Payee	Description	Amount	Amt Paid	Approved?	Who has it	Paid	Date Paid	Notes
1	09/11/12	09/11/12	Jen Buss	Jen Buss	Open House Hospitality	\$87.15	\$87.15	yes	Diana	6901	09/19/12	Hospitality
2	09/11/12	08/20/12	Chasu Lo	Time for Kids Weekly Reader	Weekly Readers 3rd grade	\$630.00	\$630.00	yes	Diana	6930	10/15/12	School Funding
3	09/11/12	09/11/12	Barb Snyder	Hale School	First in Math	\$2,011.52	\$2,011.52	yes	Diana	6902	09/19/12	First In Math funding
4	09/11/12	09/11/12	Larissa Parr	Gopher	PE Equipment using Timberwolves profit	\$1,250.11		yes	Diana	6912	09/25/12	PE Equipment
5	09/11/12	09/11/12	Mary Rice	Time for Kids Weekly Reader	Weekly Readers 1st grade	\$530.40	\$530.40	yes	Diana	6903	09/19/12	School Funding
5	09/11/12	09/11/12	Mary Rice	Scholastic	Scholastic News 1st grade	\$140.25	\$140.25	yes	Diana	6904	09/19/12	School Funding
6	09/11/12	09/11/12	Jeanne Anderson	Scholastic	Scholastic News 2nd grade	\$528.52	\$528.52	yes	Diana	6906	09/19/12	School Funding
7	09/11/12	09/11/12	Mary Rice	Mary Rice	Supplies for Classroom & rug cleaning	\$200.00	\$200.00	yes	Diana	6907	09/19/12	Stipend
8	09/11/12	09/11/12	Becky Nicholson	Becky Nicholson	Grade Level supplies - 1st grade	\$184.76	\$184.76	yes	Diana	6908	09/19/12	Grade Level Stipend
9	09/11/12	09/11/12	Guy Rybarczyk	Guy Rybarczyk	Grade Level supplies - 2nd grade	\$184.76	\$184.76	yes	Diana	6909	09/19/12	Grade Level Stipend
10	09/11/12	09/11/12	Becky Nicholson	Becky Nicholson	Supplies for Classroom	\$129.23	\$129.23	yes	Diana	6910	09/19/12	Stipend
11	09/11/12	09/11/12	Patty Breffe	Patty Breffe	Supplies for Classroom	\$200.00	\$200.00	yes	Diana	6911	09/19/12	Stipend
12	09/26/12	09/26/12	Cindy Goehring	Bjorklund Companies	Landscape - ball field	\$1,200.00	\$1,200.00	yes	Diana	6915	09/26/12	Landscape Funds
13	10/09/12	04/24/12	Sheilagh Johnson	Hale School	Accelerated Reader (subscription thru 12/15)	\$6,907.95	\$6,907.95	yes	Erin	6931	10/15/12	School Funding
14	10/09/12	09/28/12	Jeanne Wiestling		Additional funds for STEM program	\$1,038.60						
15	10/09/12	10/06/12	Diana Curtis	Field PTA	Large Forum reimbursements	\$149.72	\$149.72	yes	Erin	6921	10/15/12	
16	10/09/12	10/08/12	Melanie Faulhaber	Melanie Faulhaber	Postage for No Sale Fundraiser	\$265.60	\$265.60	yes	Erin	6922	10/15/12	Fundraising Expense- No Sale
17	10/09/12	10/09/12	Melanie Faulhaber	Minuteman Press	Envelopes and letters printed for No Sale	\$177.16	\$177.16	yes	Erin	6923	10/15/12	Fundraising Expense- No Sale
18	10/09/12	09/04/12	Kristi Alman	2nd Grade Team	BrainPop subscription	\$1,500.00						
19	10/09/12	09/18/12	Deanna Diebold	Deanna Diebold	Supplies for Carnival	\$579.13	\$579.13	yes	Erin	6924	10/15/12	Fundraising Expense - Carnival
20	10/09/12	09/17/12	Rachel Green	Rachel Green	Supplies for Classroom	\$80.98	\$80.98	yes	Erin	6925	10/15/12	Stipend
21	10/09/12	09/14/12	Heather Schepman	Heather Schepman	Aprons for ROT	\$91.69	\$91.69	yes	Erin	6926	10/15/12	Program Expense - R.O.T.
22	10/09/12	09/14/12	Jen Buss	Jen Buss	Lunch Totes	\$51.45	\$51.45	yes	Erin	PTA Card	09/14/12	
23	10/09/12	10/01/12	Jeanne Anderson	Jeanne Anderson	Supplies for Classroom	\$197.61	\$197.61	yes	Erin	6927	10/15/12	Stipend
24	10/09/12	09/26/12	Venke Bjerkness	Venke Bjerkness	Supplies for Classroom	\$200.00	\$200.00	yes	Erin	6928	10/15/12	Stipend
25	10/09/12	09/13/12	Jayne Waller	Jayne Waller	Supplies for Classroom	\$103.83	\$103.83	yes	Erin	6929	10/15/12	Stipend- class or grade level?
26	10/09/12	09/28/12	Mike Lieb	Jostens Inc.	1st W.I.P. deposit yearbook	\$3,518.00	\$3,518.00	yes	Erin	6932	10/15/12	Fundraising Expense - Yearbooks
27	10/09/12	10/08/12	Eddie Blaylark	MN PTA	21 memberships	\$131.25	\$131.25	yes	Erin	6933	10/15/12	Operating Expense - PTA memberships
28	10/09/12	09/12/12	Julie Walter	Lakeshore	Rug for room 204	\$445.55	\$445.55	yes	Cathe	PTA Card	10/21/12	

2012-2013 Classroom Stipends

	TEACHER	Classroom	Stipend	Amt Spent	Amt Spent	Amt Spent	Amt Spent	Avail Balance
Kgtn	JULIE OLSON	103	\$200.00					\$200.00
	TERESA WISNIEWSKI AM	117A	\$200.00					\$200.00
	TERESA WISNIEWSKI pm	117P	\$200.00					\$200.00
	JENNIFER SMITH	115	\$200.00					\$200.00
	MELANIE MATHIOWETZ	101	\$200.00					\$200.00
	GRADE LEVEL		\$200.00					\$200.00
1st gr.	BECKY NICHOLSON	202	\$200.00	\$129.23				\$70.77
	JULIE WALTER	204	\$200.00					\$200.00
	MARY RICE	206	\$200.00	\$200.00				\$0.00
	SARAH VAN VALKENBURG	208	\$200.00					\$200.00
	CINDY MEHLHORN/ANA AREVALO	214	\$200.00					\$200.00
	GRADE LEVEL		\$200.00	\$184.76				\$15.24
2nd gr.	KRISTI ALMAN	107	\$200.00					\$200.00
	JEANNE ANDERSON	201	\$200.00	\$197.61				\$2.39
	MISSY O'NEIL	203	\$200.00					\$200.00
	JAYNE WALLER	207	\$200.00					\$200.00
	GUY RYBARCZYK	216	\$200.00					\$200.00
	GRADE LEVEL		\$200.00	\$184.76				\$200.00
3rd gr.	JOSH BLISS	104	\$200.00					\$200.00
	LORETTA MAIN	108	\$200.00					\$200.00
	MARION LOUCK	112	\$200.00					\$200.00
	CHASU LO	114	\$200.00					\$200.00
	PATTY BREFFE	116	\$200.00	\$200.00				\$0.00
	GRADE LEVEL		\$200.00					\$200.00
4th gr.	VENKE BJERKNESS	211	\$200.00	\$200.00				\$0.00
	CARA CROONQUIST	213	\$200.00					\$200.00
	LAURIE HOLM	215	\$200.00					\$200.00
	EVELYN TAPIA	217	\$200.00					\$200.00
	GRADE LEVEL		\$200.00					\$200.00
	Autism	RACHEL GREEN	111	\$200.00	\$80.98			
	MICHELE GLYNN	109	\$200.00					\$200.00
Specialties	DENISE CRONIN	ART	\$200.00					\$200.00
	PATTI REGAN	MUSIC	\$200.00					\$200.00
	LARISSA PARR/ERIN NICKLEBY	PHY. ED	\$200.00					\$200.00
	SHEILAGH JOHNSON*	MEDIA	\$200.00					\$200.00
			\$7,000.00					\$5,807.42
Resource/Rainbow Team	RAINBOW GROUP		\$100.00					\$100.00
Academic Support	DANIEL ANDERSON	102	\$100.00					\$100.00
Academic Support			\$100.00					\$100.00
Social Worker	BECKY WOOD		\$100.00					\$100.00
Special Ed	LYNDA KELLEY/KRISTEN LINDE		\$100.00					\$100.00
Speech	LORRAINE WEITZ		\$100.00					\$100.00
			\$600.00					\$600.00
			\$7,600.00					\$6,407.42