



MONTHLY BOARD MEETING MINUTES

Today's Date: November 13, 2012

Next Meeting: December 11, 2012

BOARD MEMBERS – All in attendance

- Jen Buss, Co-Chair
- Cathe Brandt, Co-Chair
- Melanie Faulhaber, Communications
- Lisa McCulloch, Secretary
- Evelyn Blum, Advisor
- Eddie Blaylark, Membership
- Diana Curtis, Treasurer
- Erin Rogers, Treasurer-Elect

Meeting called to order: 7:30am

1. Financial Review: Request for Funds and Stipends (see attached document)
2. Accounting for Mrs. Walter's rug: \$100 of Mrs. Walter's stipend and \$100 from Mrs. Van Valkenburg's stipend will help pay for the rug.
3. Spring Fling Meeting tonight, November 13; no questions/concerns for SF board
4. D. Curtis addressed Hale Website administrator questions
Sheilagh Johnson will be in charge of website administrators
Janine will be responsible for the website Main Page and Calendar
L. McCulloch, with help from D. Curtis, will be responsible for the PTA pages
5. C. Brandt informed board for \$10,000.00 General Mills grant
Application due December 3, 2012
Not a good fit due to the programming required
6. E. Blum informed board that STEMS program does not need any financial help from PTA at this time
7. M. Faulhaber gave a No Sale Update:
November 15 is Give to the Max day!
Hoping for lots of donations on Nov 15
Email blast going out November 14 as reminder
8. M. Faulhaber has distributed Kindergarten Survey; is waiting for responses
9. L. McCulloch informed board of copy paper request from PE team
Will talk to PE team at their next team meeting in December
Request they contact Barb Snyder in office for all paper needs

10. L. McCulloch informed board of BrainPop & BrainPop Jr. updates:
Mrs. Alman provided in-service to teaching staff on November 8
Board to purchase 1-year, whole school subscription (BrainPop & Jr.)
Motion to Approve: L. McCulloch
Second: M. Faulhaber
11. Staff is in need of better pencil sharpeners and an electric 3-hole punch
L. Pang has agreed to purchase for Copy Room
12. L. Pang asked if PTA would like to organize a Hale School Twins' Day
PTA organizing the Hale Timberwolves' game
PTA is not interested in organizing 2 sports events a year; would help advertise
13. Some of the school Specialists had questions about stipend money
Specialists = \$200.00 each
D. Cronin, P. Regan, S. Johnson, PE Team (L. Parr/A. Bruun)
Autism Teachers = \$200.00 for each classroom
R. Green/P. Taylor, M. Glynn
Resource Staff = \$100.00 each
L. Kelley (Spec. Ed.), L. Weitz (Speech), B. (Social Worker),
D. Anderson (Enrichment & REACH), S. Uhler (Enrichment & REACH)
14. PTA looking for and has found a parent to organize Lost and Found
15. Hale PTA Large Forum is December 6
Topic: Money Management
Signage needs to be created and posted: C. Brandt and L. McCulloch
Zoomerang for pizza and child care sign-ups: D. Curtis
Organize babysitters: C. Brandt
16. Barnes & Noble Book Fair earnings
Earnings will be put in General Fund and also Sheilagh Johnson/Media Center
PTA would prefer cash (not B & N gift card)
Motion to Approve: C. Brandt
Second: L. McCulloch
17. Daniel Anderson will read & sign copies of his book night of the B & N Book Fair
18. Carnival Recap will take place at December Meeting; Debriefing will be Dec 3
19. Current and Upcoming Events for October and November
Open Gym Nights
Spirit Wear order deadline was Monday, November 12
Family Dine Out at Davanni's, November 28, 2012
Hale Holiday Helpers – on schedule
Gift collection taking place Monday, Dec 3 – Friday, Dec 7 (office)
Distribution Day: Saturday, December 15, 2012 (Hale Cafeteria)

Meeting Adjourned: 9:00am

**2012-2013
Request for Funds**

Payee	Description	Amount Requested	Amt Paid	Approved?	Who has it	Paid	Date Paid	Notes
Jen Buss	Open House Hospitality	\$87.15	\$87.15	yes	Diana	6901	9/19/2012	Hospitality
Time for Kids Weekly Reader	Weekly Readers 3rd grade	\$630.00	\$630.00	yes	Diana	6930	10/15/2012	School Funding
Hale School	First in Math	\$2,011.52	\$2,011.52	yes	Diana	6902	9/19/2012	First In Math funding
Gopher	PE Equipment using Timberwolves profit	\$1,250.11		yes	Diana	6912	9/25/2012	PE Equipment
Time for Kids Weekly Reader	Weekly Readers 1st grade	\$530.40	\$530.40	yes	Diana	6903	9/19/2012	School Funding
Scholastic	Scholastic News 1st grade	\$140.25	\$140.25	yes	Diana	6904	9/19/2012	School Funding
Scholastic	Scholastic News 2nd grade	\$528.52	\$528.52	yes	Diana	6906	9/19/2012	School Funding
Mary Rice	Supplies for Classroom & rug cleaning	\$200.00	\$200.00	yes	Diana	6907	9/19/2012	Stipend
Becky Nicholson	Grade Level supplies - 1st grade	\$184.76	\$184.76	yes	Diana	6908	9/19/2012	Grade Level Stipend
Guy Rybarczyk	Grade Level supplies - 2nd grade	\$184.76	\$184.76	yes	Diana	6909	9/19/2012	Grade Level Stipend
Becky Nicholson	Supplies for Classroom	\$129.23	\$129.23	yes	Diana	6910	9/19/2012	Stipend
Patty Breffe	Supplies for Classroom	\$200.00	\$200.00	yes	Diana	6911	9/19/2012	Stipend
Bjorklund Companies	Landscape - ball field	\$1,200.00	\$1,200.00	yes	Diana	6915	9/26/2012	Landscape Funds
Hale School	Accelerated Reader (subscription thru 12/15)	\$6,907.95	\$6,907.95	yes	Erin	6931	10/15/2012	School Funding
	Additional funds for STEM program	\$1,038.60						
Field PTA	Large Forum reimbursements	\$149.72	\$149.72	yes	Erin	6921	10/15/2012	
Melanie Faulhaber	Postage for No Sale Fundraiser	\$265.60	\$265.60	yes	Erin	6922	10/15/2012	Fundraising Expense- No Sale
Minuteman Press	Envelopes and letters printed for No Sale	\$177.16	\$177.16	yes	Erin	6923	10/15/2012	Fundraising Expense- No Sale
2nd Grade Team	BrainPop subscription	\$1,500.00						
Deanna Diebold	Supplies for Carnival	\$579.13	\$579.13	yes	Erin	6924	10/15/2012	Fundraising Expense - Carnival
Rachel Green	Supplies for Classroom	\$80.98	\$80.98	yes	Erin	6925	10/15/2012	Stipend
Heather Schepman	Aprons for ROT	\$91.69	\$91.69	yes	Erin	6926	10/15/2012	Program Expense - R.O.T.
Jen Buss	Lunch Totes	\$51.45	\$51.45	yes	Erin	PTA Card	9/14/2012	
Jeanne Anderson	Supplies for Classroom	\$197.61	\$197.61	yes	Erin	6927	10/15/2012	Stipend
Venke Bjerkness	Supplies for Classroom	\$200.00	\$200.00	yes	Erin	6928	10/15/2012	Stipend
Jayne Waller	Supplies for Classroom	\$103.83	\$103.83	yes	Erin	6929	10/15/2012	Grade level Stipend
Jostens Inc.	1st W.I.P. deposit yearbook	\$3,518.00	\$3,518.00	yes	Erin	6932	10/15/2012	Fundraising Expense - Yearbooks
MN PTA	21 memberships	\$131.25	\$131.25	yes	Erin	6933	10/15/2012	Operating Expense - PTA memberships
Lakeshore	Rug for room 204	\$445.55	\$445.55	yes	Cathe	PTA Card	10/21/2012	Classroom stipend (\$100 ea. VanValkenberg & Walter)
Kristi Alman	Supplies for Classroom	\$71.45	\$71.45	yes	Erin	6951	11/16/2012	Classroom stipend
Timberwolves	remainder of ticket purchase for 2/2/13 game	\$6,400.00	\$6,400.00	yes	Erin	6939	11/12/2012	Program Expense - Timberwolves
Sheilagh Johnson	supplies for Media Center, media stipend	\$23.00	\$23.00	yes	Erin	6952	11/16/2012	Classroom stipend
Trish Hanson	No Sale posters	\$16.17	\$16.17	yes	Erin	6948	11/16/2012	Program Expense- No Sale Fundraiser
Scholastic Book Fairs	remaining balance for bookfair expenses	\$823.20	\$823.20	yes	Erin	6949	11/16/2012	Program Expense- Scholastic Book Fair
Staples	paper for door signs	\$11.25	\$11.25	yes	Erin	PTA Card	11/16/2012	
Cub Foods	Ice Cream for Root Beer Floats and bags for popcorn	\$23.04	\$23.04	yes	Erin	PTA Card	11/16/2012	Program Expense- Carnival (food)
Party City, Walgreens, Target, Sally Beauty Supply,	supplies for Carnival, hair salon	\$427.02	\$427.02	yes	Erin	PTA Card	11/16/2012	Program Expense- Carnival (hair salon)
ChildsWorkChildsPlay.com	materials for social skills instruction	\$92.24	\$92.24	yes	Erin	6950	11/16/2012	Classroom stipend
Mary Rice	supplies for classroom	\$50.00	\$50.00	yes	Erin	6945	11/16/2012	Classroom stipend- extra volunteer stipend
Jolean Dresbach	post office charge for mailing boxtops	\$8.01	\$8.01	yes	Erin	6946	11/16/2012	Program expense- Boxtops
Guy Rybarczyk	citizenship award hats	\$162.00						
Jayne Waller	supplies for classroom	\$200.00	\$200.00	yes	Erin	6947	11/16/2012	Classroom stipend
Kristine Northrup	supplies for teacher invitations, copies	\$33.48	\$33.48	yes	Erin	6942	11/16/2012	Program Expense- Scholastic Book Fair
Hale School	scholarships (9) for field trip to raptor center (\$9 per student)	\$81.00	\$81.00	yes	Erin	6943	11/16/2012	Scholarship Request
Sheilagh Johnson	hooks for hallway art	\$26.03	\$26.03	yes	Erin	6944	11/16/2012	Classroom stipend

**2012-2013
Request for Funds**

Payee	Description	Amount Requested	Amt Paid	Approved?	Who has it	Paid	Date Paid	Notes
Marion Louck	supplies for grade level	\$200.00	\$200.00	yes	Erin	6940	11/16/2012	Grade Level Stipend
Wings Financial	Cash for cash drawers, Carnival	\$160.00	\$160.00	yes	Erin	cash withdrawl	11/16/2012	Program Expense- Carnival
Kidz Time Rental	2 jump houses for Carnival	\$458.00	\$458.00	yes	Erin	6936	11/16/2012	Program Expense- Carnival
Scott Nichols	Balloon artist - Carnival	\$150.00	\$150.00	yes	Erin	6935	11/16/2012	Program Expense- Carnival
David Zander	Caricature artist - Carnival	\$75.00	\$75.00	yes	Erin	6934	11/16/2012	Program Expense- Carnival
John Petron	Police Officer - Carnival	\$120.00	\$120.00	yes	Erin	6937	11/16/2012	Program Expense- Carnival
Diamond Lake Rentals	Carnival food equipment rental	\$229.28	\$229.28	yes	Erin	6938	11/10/2012	Program Expense- Carnival

**2012-2013
Classroom Stipends**

	TEACHER	Classroom	Stipend	Amt Spent	Amt Spent	Amt Spent	Amt Spent	Avail Balance	Volunteer Stipend Available
Kgtn	JULIE OLSON	103	\$200.00					\$200.00	\$50.00
	TERESA WISNIEWSKI AM	117A	\$200.00					\$200.00	\$50.00
	TERESA WISNIEWSKI pm	117P	\$200.00					\$200.00	\$50.00
	JENNIFER SMITH	115	\$200.00					\$200.00	\$50.00
	MELANIE MATHIOWETZ	101	\$200.00					\$200.00	\$50.00
	GRADE LEVEL		\$200.00					\$200.00	
1st gr.	BECKY NICHOLSON	202	\$200.00	\$129.23				\$70.77	\$50.00
	JULIE WALTER	204	\$200.00	\$100.00				\$100.00	\$50.00
	MARY RICE	206	\$200.00	\$200.00	\$ 50.00			\$0.00	\$0.00
	SARAH VAN VALKENBURG	208	\$200.00	\$100.00				\$100.00	\$50.00
	CINDY MEHLHORN/ANA AREVALO	214	\$200.00					\$200.00	\$50.00
	GRADE LEVEL		\$200.00	\$184.76				\$15.24	
2nd gr.	KRISTI ALMAN	107	\$200.00	\$71.45				\$128.55	\$50.00
	JEANNE ANDERSON	201	\$200.00	\$197.61				\$2.39	\$50.00
	MISSY O'NEIL	203	\$200.00					\$200.00	\$50.00
	JAYNE WALLER	207	\$200.00	\$200.00				\$0.00	\$50.00
	GUY RYBARCZYK	216	\$200.00					\$200.00	\$50.00
	GRADE LEVEL		\$200.00	\$184.76				\$15.24	
3rd gr.	JOSH BLISS	104	\$200.00					\$200.00	\$50.00
	LORETTA MAIN	108	\$200.00					\$200.00	\$50.00
	MARION LOUCK	112	\$200.00	\$200.00				\$0.00	\$50.00
	CHASU LO	114	\$200.00					\$200.00	\$50.00
	PATTY BREFFE	116	\$200.00	\$200.00				\$0.00	\$50.00
	GRADE LEVEL		\$200.00	\$200.00				\$0.00	
4th gr.	VENKE BJERKNES	211	\$200.00	\$200.00				\$0.00	\$50.00
	CARA CROONQUIST	213	\$200.00					\$200.00	\$50.00
	LAURIE HOLM	215	\$200.00					\$200.00	\$50.00
	EVELYN TAPIA	217	\$200.00					\$200.00	\$50.00
		GRADE LEVEL		\$200.00					\$200.00
Autism	RACHEL GREEN	111	\$200.00	\$80.98				\$119.02	\$50.00
	MICHELE GLYNN	109	\$200.00					\$200.00	\$50.00
Specialties	DENISE CRONIN	ART	\$200.00					\$200.00	\$50.00
	PATTI REGAN	MUSIC	\$200.00					\$200.00	\$50.00
	LARISSA PARR/ERIN NICKLEBY	PHY. ED	\$200.00					\$200.00	\$50.00
	SHEILAGH JOHNSON*	MEDIA	\$200.00	\$23.00				\$177.00	\$50.00
			\$7,000.00					\$4,728.21	\$1,450.00
Resource/Rainbow Team	RAINBOW GROUP		\$100.00					\$100.00	
Academic Support	DANIEL ANDERSON	102	\$100.00					\$100.00	
Academic Support	STEVE UHLER		\$100.00					\$100.00	
Social Worker	BECKY WOOD		\$100.00					\$100.00	
Special Ed	LYNDA KELLEY/KRISTEN LINDE		\$100.00	\$92.24				\$7.76	
Speech	LORRAINE WEITZ		\$100.00					\$100.00	
			\$600.00					\$507.76	
			\$7,600.00					\$5,235.97	