

# HalePTA



## PTA Executive Board Meeting September 7, 2017

**PTA Board Members**  
Stef Thompson, Co-Chair  
Samantha Mendiola, Co-Chair  
Rachel Walker, Advisory  
Anne Krocak, membership  
Jen Weiberg, Communications  
Dawn Fedderson-Poindexter,  
Communications  
Katie Frey, Treasurer  
Laura Randgaard, Secretary

### AGENDA, Minutes and Overview

Current balance: \$59,344.35

Expenses/Approvals this month: Carnival expenses, software expenses, and landscaping.

1. Approve August minutes and discuss timeline for doing this each month-Minutes approved. Minutes will sent to be posted on website.
2. Nate Lansing (here to give a donation check and talk about sending out another batch of his flyers) There was discussion about placing flyers in the Hale folders. Decision to allow for the flyer to be sent home in the Hale Folders.
3. MN PTA form-members completed the officer contact form.
4. Financials-reviewed current balance and expenses. A request was submitted by Mr. Uhler for supportive program costs for the school patrol. PTA approved request.
5. Principal Fitzgerald requesting funds as part of the. Principal Fitzgerald is requesting money for teacher supplies from the Fund A Need collection at last spring's PTA party. Money raised that was designated for an Assistant Educator went toward saving a position at Hale, though that money did not go through the PTA but from the same bucket as school wide supplies. There was also money designated for technology which he has not requested yet
6. Talk about Open House....what worked, what didn't? What can we do better next year?
  - o The new entrance seemed to lack way finding, next year it would be good to have greeters. Other classrooms lacked signage to help direct as well. Having the chrome books in lunchroom to allow for sign-ups.
7. October meeting with Field PTA
8. Landscaping Committee Chair came to meeting and presented on the current state of the landscaping. Factors to consider are the removal of the tire materials from under the equipment and the new main interest. Hale slotted to be one of the first schools in the district to have the tire removed. No defined date at this time. Some ideas presented were to have a meeting area outside of

the main interest. Next steps are to investigate ideas with the school administrators. Brainstormed ideas to increase participation in landscaping events.

9. Vote to officially adopt a financial audit be done at the end of each fiscal year, as well as hire a CPA to do our taxes.
  - o Board voted and approved use of external body to do the taxes.
10. Request from Mrs. Johnson to fund a media aid/parent liaison.
  - o The MN PTA prohibits the funding of positions
11. Media Support. Because the PTA cannot fund a position but will work to support a volunteer position. PTA Chair to ask for volunteer description and details.
12. The Hale PTA will take on support of band to offset the gap from the Hale/Field Foundation coverage of the financing of this program. Hale PTA will be paying for lesson scholarships, coordination services (Roxie) and conductor's fees.
13. Upcoming events: Pancake Breakfast, Medtronic Run,
14. Principal request for supplies from fund a need donations.
15. PTA Closet-PTA members to identify some dates to organize the space
16. Update on capital spending-reviewed the remaining grade level capital. Setting some deadlines with the grades for end of September. Kindergarten requesting that capital funds. Move by the board member to approve as a PTA request and let the Kindergarten team know they can spend their remaining capital. Rachel continues to check in with the grade level leads to support.

**Future PTA agenda topics:**

**OUTSTANDING ITEMS**

Item	Owner	Origination Date