

# HalePTA



## PTA Board Meeting May 13, 2015

### PTA Board Members

Rachel Walker, Co-Chair  
Janine Fugate, Communications  
Terri Link, Co-Chair  
Meggen Lindsay Berlute, Membership  
Cathe Brandt, Advisor  
Randy Newton, Treasurer  
Lindsey Daugherty, Secretary

### AGENDA

1. Financials Review, budget update (ongoing topic-Randy)
  - PE grant for \$1,000: coming in check form made payable to Hale PTA, then PTA would disperse it to them as needed by the end of the year.
  - Chipotle dine out night raised \$800 for Hale
  - Plant Sale profits \$8000
  - SY15/16 budget line items:
    - District is providing \$8000 for school supplies in SY 15/16, PTA budget will allow for \$500
    - Hospitality budget: \$350
    - Landscaping budget: \$1000
2. Requests for funds (ongoing topic-Randy)
  - **PTA Approved for \$1000:** Request \$1200 for furniture for upstairs conference room: One estimate for brand new products are about \$800 for 8 stacker chairs and a 8' laminate table. Also looking for alternative, less expensive items.
    - Will look for more affordable options (Ikea, others?)
  - **PTA Approved for \$3300:** Request for cross-country skis
    - Received a \$1,000 grant from Fuel Up to Play 60, plus an additional \$900 grant. Estimate for 38 skis/bindings/poles and 45 boots is roughly \$5,800. With grant and Timberwolves money, could PTA cover the rest?
  - **PTA Approved \$168:** Annual Constant Contact contract renewal-total \$336, half paid by Field
  - **PTA Approved for \$400:** Holmes- classroom rug, expensed to capital
  - **PTA Approved for \$315:** Regan-Historical Performance (Laura Engles Wilder)
  - **PTA Approved for \$291:** Davis-Atlases for 4<sup>th</sup> grade classes, expensed to grade level
  - **PTA Approved for \$105:** Theroldson-Art fair supplies
  - **PTA Approved for \$19:** Link-Fieldtrip binders
  - **PTA Approved for \$15,000, less tech funding raised at Spring Fling:** ipad cart and 30 ipads to be used by grades 1-4. District only supports ipads, which includes tech support, expensed to capital
3. Site Council Update (ongoing topic-Janine)
  - New policy: every group should have a representative on Site council
  - Site Council member voting in progress
4. Recruiting for vacant positions--board and committees

- Read-a-thon, wellness, school picnic and PTA board co-chair and PTA board membership chair
5. 2015-16 calendar complete
  6. Summer get together for all PTA Board and Event Chair members
    - August 21<sup>st</sup>
    - Rachel's house
  7. PTA Board summer meeting
    - June 16<sup>th</sup>
    - Meggen's house?

**OUTSTANDING ITEMS**

| <b>Item</b>   | <b>Owner</b>      | <b>Origination Date</b> |
|---|-------------------|-------------------------|
| Send reminder to staff to submit RFFs/stipend forms prior to next PTA meeting   | Rachel            | ongoing task            |
| First: confirm event coordinators who will continue position next year, then send out email blast with open position postings | Rachel/<br>Janine | 1/14/15                 |
| Publish final no-sales results communication and satisfaction survey (why they give or not)-end of April                      | Rachel            | 2/13/15                 |
| Confirm amount raised for technology by Spring Fling  | Terri             | 5/13/15                 |
| Follow up on reporting/amount for reimbursing school for paper/copier use   | Rachel            | 5/13/15                 |
| Make sure Lisa M knows they have \$400 for 4 <sup>th</sup> grade graduation   | Rachel            | 5/13/15                 |
| Confirm hosting summer gathering  | Meggen            | 5/13/15                 |

**SY14/15 Board meeting time and dates**

- Second Wednesday of each month at 6:30.
- The dates are: 9/10, 10/9, 11/12, 12/10, 1/14, 2/11, 3/11, 4/8, 5/13

**Upcoming Events**

|        |  |
|--------|--|
| May 25 | Memorial Day – <b>NO SCHOOL</b>                  |
| June 6 | Last Day of School for K- 11 <sup>th</sup> Grade |