

HalePTA



PTA Executive Board Meeting September 9, 2015

PTA Board Members

Terri Link, Co-Chair
Kyle Mack, Co-Chair
Rachel Walker, Advisory
Kristin Farrell, Communications
Amira Holden, Communications
Meggen Lindsay Berlute, Membership
Randy Newton, Treasurer
Lindsey Daugherty, Secretary

AGENDA

1. Financials Review, budget update (ongoing topic-Randy)
2. Requests for funds (ongoing topic-Randy)
 - **PTA approved:** \$1465 for computer applications in media.
 - Request for Electronic Plan Book for teachers (\$480= 40staff membersx\$12) was denied. Rationale for denial: does not directly impact kids, only school management. Consensus was that administration should pay for it.
 - **PTA approved:** Request for tips to be covered for patrol Fat Lorenzo's pizza events. 7 times \$25 (\$175)
 - Price may increase for year-end patrol event (previously \$500). TBD
 - **PTA approved:** \$172 for communication folders, \$203 for magnifying glasses, \$118 for desktop helpers/name plates (total \$500) for 2nd grade Site Council Update (ongoing topic-Meggen). Desktop helpers/name plates will come out of teacher stipends
 - **PTA approved:** 2nd grade-Midwest Food Connection, healthy eating choices- \$500 total (counts as fieldtrip)
 - **PTA approved:** Additional \$2370 for 30 ipads and ipad cart. PTA previously approved \$15000, total comes to \$17370. Some funding also came from Spring Fling fund raising.
 - **PTA approved:** up to \$300 for Principal meet and greet, so long as location will do matching or donation to the event.
3. Site Council Updates (ongoing topic-Meggen)
 - Rachel Walker will be attending Site Council meetings
 - Janine Fugate has stepped down, Lisa McCullough will be replacing her on Site council
 - Principal supports welcome event, sponsored by PTA and Site Council in conjunction with Fall Parent Forum. Most likely offsite. Date to be determined-TBD. PTA will provide funding for food.
4. Office furniture update
 - PTA approved funding, furniture has not been ordered yet.
5. Fall Parent Forum
 - Potential topics: new principal introduction and background (which includes, vision for Hale, how do I get my kids to read more, etc), classroom sizes.
 - Scheduled for October 22, 2015
6. Membership update
 - Membership submissions are due in December.
 - Awaiting membership signup and dues from parents.

7. Open house Overview
 - We had a good turnout.
 - We should have more than one person at the greeting table to answer questions and greet new parents. Executive board should be at Open Houses.
8. Committee and volunteer updates
 - Only a few committees that did not get a good turnout for volunteers.
 - Terri creating basic updates on how to do things such as request for space, generic list of volunteers, etc.
 - Deadline for changes/ requests-Friday at noon for This Week at Hale. Requests should be submitted to Kristin.
 - Newsletters will be done monthly, first Wednesday of the Month. First two copies will be printed, then parents need to sign up to get newsletters electronically
 - This week at Hale-trying to post to Facebook
9. Communication should be done for parent information event with teachers, even though PTA is not sponsoring the event.
10. Welcome Equity Committee: district group-has recommendations for communications. Larger school board has agreed to use Welcome Equity Committee framework to communicate policies.

OUTSTANDING ITEMS

Item	Owner	Origination Date
Send reminder to staff to submit RFFs/stipend forms prior to next PTA meeting	Terri	ongoing task
Let 2 nd grade teachers now Midwest Food Connection RFF was approved	Terri	9/9/15
Follow up with Foundation to get funding from Spring fling fund raiser-ready to pay for ipad cart	Terri	9/9/15
Follow up with Sheila on pricing for ipad cart, can we get a rate discount? Could we get Chrome books instead at a lesser rate?	Randy	9/9/15
Confirm max spend allowed per day with PTA bank card.	Randy	9/9/15
Follow up on cost estimate for Fall Parent Forum/welcome event	Meggen	9/9/15
Send flier for parents to sign up for Newsletter, This Week at Hale and Facebook electronic communications	Terri	9/9/15
Follow up on Kindergarten parent emails in Constant Contact	Terri	9/9/15
Send volunteers list to Rachel and Meggen	Terri	9/9/15
Forward Welcome Equity Committee communication to PTA board	Terri	9/9/15
Give access to Terri for Hale/Field email box	Rachel	9/9/15

PTA meeting schedule and location for SY 15/16: second Wednesday of each month at 6:30. Location will be announced prior to each meeting.