



BOARD MEETING

October 9, 2014

BOARD MEMBERS

- Terri Link, Co-Chair
- Rachel Walker, Co-Chair
- Janine Fugate, Communications
- Lindsey Daugherty, Secretary
- Cathe Brandt, Advisor
- Meggen Lindsay Berlute, Membership
- Randy Newton, Treasurer

AGENDA

1. Financials Review (ongoing topic-Randy)
 - Financial Report refined and shortened, reporting titles clarified, processes refined
 - Reviewed and closed issues/questions
2. Requests for funds (ongoing topic-Randy)
 - PTA Board approval: \$6300 for deposit on Hale Timberwolves tickets (will be reimbursed when families purchase tickets).
 - PTA Board approval: \$99.37 for benches
 - PTA Board approval: \$100 for roasting pans for Carnival and other events
 - PTA is requesting that staff submit RFFs/stipend forms prior to PTA Board meetings
 - PTA would like Lillie, team leads and teachers to consider adding more field trips, especially at lower grade levels. PTA may assist as appropriate
 - PTA would like to understand scholarship requests for 2014/2015 field trips. May consider assisting with funding if appropriate
3. Site Council Update (ongoing topic-Janine)
 - Working on the School of Excellence application, and have split up the various sections to work on "school improvement plans", due in June. Lillie would like PTA help recruiting 4-5 parent volunteers to work on this. Lillie to get Rachel info.
 - Hosting a school board candidate forum on October 28, from 6:30-7:30 p.m., and are inviting Washburn and Field parents to join us.
 - No-Sale Fundraiser:

- i. Super Hero theme -- "Be a Hale/Field Super Hero!" Katy Tharaldson and art teacher may help get students to draw pictures of Super Heroes to use in our promotions.
 - ii. Drafting work flow calendar, draft letter ready to go within the week.
 - iii. Looking for a volunteer designer to help with promotional items (if you know of anyone, let me know!), and hope to get a pro-bono printer as well. I would like us to send physical thank you notes this year to all donors. Rachel gave Heather Longmore's name as possible volunteer.
 - iv. Looking into ipad or chrome Book devises-Sheilah Johnson
- 4. October 23rd Parent Forum 6:00-7:30
 - Steve Uhler will talk about testing at 6:20
 - Attendee RSVP went out in newsletter, Janine to do a blast next week
 - PTA board members should RSVP too, come at 6 to assist
 - Pizza delivery 5:50
 - Kids welcome, babysitters provided
- 5. VolunteerSpot
 - PTA will not renew contract
 - Signup Genius or some other free tool will be used
- 6. Playground update, playground celebration ideas
 - October 22nd installation, inspection needed after that
 - Plan balloons/celebration for the 27th
- 7. Membership Update
 - Currently, 30 members
 - PTA Board approval: PTA will pay for Board Memberships
 - Blast will ask committee chairs for \$6 PTA membership payment
 - Secondary blast will solicit for new membership, new members can fill out membership envelopes. PTA Janine will send
 - Info sheet and card will be available to members in the office
 - Membership signup information and dues are due Dec 31st
- 8. Carnival-November 8th
 - Will open early for autism
 - Bouncy slide and obstacle course have been ordered
- 9. PTA Board picture- will do in November
- 10. \$95 made for selling old spirit wear items left over from last year

11. Giant puzzle pieces decorated by classes, will be displayed for anti-bullying week
12. \$4400 made for book fair (PTA portion)
13. Wellness committee wants new signs for walk/bike to school week
14. Teacher meal 10/14 planned

OUTSTANDING ITEMS

Item	Owner	Origination Date
Confirm budget amount is correct for financial report-done	Cathe	9/10/14
PTA chairs event rename on financial report to End of (fiscal) Year Party	Randy	10/9/14
Help Daniel Anderson with book club communication and volunteer sign-ups for volunteering	PTA	9/10/14
Send reminder to staff to submit RFFs/stipend forms prior to next PTA meeting	Rachel	9/10/14
Nov 8-Carnival bouncy houses, when are they coming? Payment due upon arrival	Rachel	9/10/14
Field trip scholarships-PTA will consider paying for them, are there any? Contact Janine	Rachel	9/10/14
Help Lillie recruit 4-5 parent volunteers to help with School of Excellence-Lillie to provide details	PTA	9/10/14
Ask Lillie, then team leads and teachers, if costs or other concerns were covered, would they do more student fieldtrips? Currently no trips in 1 st grade, only 1 in kindergarten. Could PTA add fieldtrips as budget line item if funding approved?	PTA	9/10/14
What help does Steve need for Oct 23rd Parent Forum prep?	Rachel	9/10/14
Ask for balloons for playground celebration	Rachel	9/10/14
Submit RFF for PTA Board member fees	Rachel	9/10/14
Send blast for new memberships	Janine	9/10/14

SY14/15 Board meeting time and dates

- Second Wednesday of each month at 6:30.
- The dates are: 9/10, 10/9, 11/12, 12/10, 1/14, 2/11, 3/11, 4/8, 5/13

Upcoming Events

October 6-10	Hale – Bike/Walk to School Week
October 14	Hale - Evening Conferences - School is in session
October 15	Parent/Teacher Conferences – NO SCHOOL
October 16	Teacher Convention – NO SCHOOL
October 17	Conference Conversion Day – NO SCHOOL

October 22	Nat'l Anti-Bullying Day Hale – Picture Retake Day
October 23	Hale – Author Visit Hale – PTA Forum Meeting – 6:00 to 7:30 p.m.
October 24	Hale – Box Tops Due
October 25	Hale – Fall Clean Up
October 29	Hale – Read-a-Thon Ends
October 30	1st Quarter Ends Hale – Read-a-Thon Assembly
October 31	Recordkeeping Day – NO SCHOOL
November 2	Clocks Back One Hour
November 4	Election Day Hale – Parkway Pizza Dine Out Night
November 5	Hale – Hale Holiday Helper forms sent home
November 6	Hale – Kindergarten Open Gym Night
November 8	Hale – Carnival
November 12	Hale – Hale Holiday Helper forms due
November 13	Give to the Max Day Hale – 1st & 2nd Grade Open Gym Night
November 19	Hale – Hale Holiday Helper shopping lists go home
November 20	Hale – 3rd & 4th Grade Open Gym Night
November 26	Non Duty Day for Staff – NO SCHOOL
November 27	Thanksgiving - NO SCHOOL
November 28	NO SCHOOL